



## LICENSING SUB-COMMITTEE

---

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON

TUESDAY, 18TH APRIL, 2017 AT 10.00 AM

---

### MEMBERSHIP

#### Councillors

R Downes - Otley and Yeadon;

B Gettings - Morley North;

M Harland - Kippax and Methley;

---

Agenda compiled by:  
Governance Services  
Civic Hall  
LEEDS LS1 1UR  
Tel No: 37 88662

# A G E N D A

Item No	Ward	Item Not Open		Page No
2			<p><b><u>PRELIMINARY PROCEDURES</u></b></p> <p><b>ELECTION OF THE CHAIR</b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward	Item Not Open		Page No
5			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p> <p><b><u>HEARINGS</u></b></p>	
6	Armley		<p><b>ORIENTAL STAR - APPLICATION FOR THE GRANT OF A PREMISES LICENCE - "ORIENTAL STAR", 64 ARMLEY RIDGE ROAD, ARMLEY, LEEDS, LS12 3NP</b></p> <p>To consider the report of the Head of Elections, Licensing and Registration on an application for the grant of a premises licence, made by Mr Hui Yu Lin, for Oriental Star 64 Armley Ridge Road, Armley, Leeds, LS12 3NP.</p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	1 - 64



**Report author: Miss Charlotte Deighton  
0113 378 5029**

**Report of the Head of Elections, Licensing and Registration**

**Report to the Licensing Sub Committee**

**Date: 18th April 2017**

**Subject: Application for the grant of a premises licence for Oriental Star 64 Armley Ridge Road, Armley, Leeds, LS12 3NP**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

This is an application for the grant of a premises licence, made by Mr Hui Yu Lin, for Oriental Star 64 Armley Ridge Road, Armley, Leeds, LS12 3NP.

This application is to sell alcohol for consumption off the premises as noted in 3.3.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from other persons.

The premises are located within an area covered by a cumulative impact policy.

Please note that although a certain part of Armley is covered by a CIP area, the location of this premises is not affected.

## **1 Purpose of this report**

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a new premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

## **2 History of the premises**

- 2.1 This is the first application for a premises licence for these premises.

## **3 The application**

- 3.1 The applicant's name is Mr Hui Yu Lin.
- 3.2 The proposed designated premises supervisor is Mr Hui Yu Lin.
- 3.3 In summary the application is for:

Sale by retail of alcohol Wed - Mon 17:00 - 23:00 (Consumption off the Premises)

- 3.4 This premises is already trading as a chinese takeaway, please note that alcohol can only be ordered when purchasing food from the premises.

## **4 The operating schedule**

- 4.1 The applicant proposes to promote the licensing objectives by taking the steps identified in the proforma risk assessment which is attached at Appendix A.

## **5 Location**

- 5.1 A map which identifies the location of this premises is attached at Appendix B.

## **6 Representations**

- 6.1 Under the Act representations can be received from responsible authorities or other persons. Representations must be relevant and, in the case of another person, must not be frivolous or vexatious.

### Representations from Responsible Authorities

- 6.2 There have been no representations from responsible authorities.

### Other representations

- 6.3 The application has attracted representations from members of the public (described as 'other persons' in the legislation).
- 6.4 The Licensing Authority is in receipt of 10 representations. These include members of the public , local councillors, and a member of parliament.

- 6.5 In order to protect personal data, redacted copies of the representations are attached at Appendix C. Unredacted copies will be available at the hearing for Members consideration.
- 6.6 The Licensing Authority is also in receipt of 2 letters of support for this application. Redacted copies of this are attached at Appendix D. Unredacted copies will be available at the hearing for Members consideration.

## **7 Local Licensing Guidance**

- 7.1 This application is in an area where the council has put in place Local Licensing Guidance. This means that the area in which this premises is situated have been identified by the Community Committees as vulnerable to problem drinking and there are additional issues that directly impact the promotion of the licensing objectives. The applicant has been sent the Local Licensing Guidance during the application process and has/has not volunteered conditions to mitigate these concerns. The Local Licensing Guidance is attached at Appendix E.

## **8 Licensing hours**

- 8.1 Members are directed to paragraphs 6.8 to 6.15 of the Statement of Licensing Policy which states the criteria that will be applied to any decision for new applications or variations which include extending hours.
- 8.2 In brief the Policy states at 6.14 that restrictions may be made to the proposed hours of use where, after receiving relevant representations, the council considers it appropriate for the promotion of the licensing objectives to do so.
- 8.3 The council will take into account the existing pattern of licensed premises in an area when considering what is appropriate to promote the objectives. Applications which are significantly out of character for a locality will need to demonstrate that granting the hours sought will not impact on the licensing objectives, given the potential for neighbouring premises to seek the same additional hours to prevent rivals gaining a commercial advantage.
- 8.4 A list of premises in the local area and their licensed hours and activities is provided at Appendix F.

## **9 Equality and diversity implications**

- 9.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the licensing subcommittee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

## **10 Options available to Members**

- 10.1 The licensing subcommittee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
- Grant the application as requested.
  - Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.

- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

10.2 Members of the licensing subcommittee are asked to note that they may not reject the whole or part of the application merely because they consider it desirable to do so. It must be appropriate in order to promote the licensing objectives.

## **11 Background papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Statement of Licensing Policy



## Licensing Act 2003

28 FEB 2017


**Leeds**  
CITY COUNCIL

## Proforma Risk Assessment V7

RECEIVED

Please complete the details below:

Applicant name:	MR. HUI YU LIN
Business name:	ORIENTAL STAR.
Business address:	64 ARMLEY RIDGE ROAD ARMLEY LEEDS
	Postcode: LS12 3NP

## Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority cannot insist that you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.
4. The Licensing Authority strongly recommends that you consult with the responsible authorities early in the application process to ensure that the measures you are suggesting are appropriate and sufficient for your application. Contact details for the responsible authorities are in the guidance note in the application pack. Please contact Entertainment Licensing if you cannot find this information.

## How to use this document

1. This document has four sections which correspond with the four licensing objectives. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
2. Run through the questions at the beginning of each section and consider the potential control measures listed in the columns beneath.
3. If you are happy to volunteer the control measures as part of your application place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment". These measures will then appear on your licence.

## Crime and Disorder

### CCTV

Does the premises have CCTV?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES:	
Was the siting and standard agreed with West Yorkshire Police (WYP)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Have you agreed a policy on the retention and security of the footage with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
The premises have a duly licensed Data Controller under the Data Protection Act 1998	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If NO:	
Have you consulted WYP about whether CCTV should be installed?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
(NB unless WYP have agreed CCTV is not required, a representation is likely)	

Suggested measures	Code	✓
A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.	7PF001	✓
The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms).	7PF002	✓
The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.	7PF003	✓
The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks.	7PF004	
The location of CCTV cameras are identified on the site plan of the premises. No amendments to the locations of the cameras will be made without prior consultation with West Yorkshire Police/British Transport Police and the Licensing Authority	7PF005	
The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates.	7PF006	✓
The CCTV system will contain the correct time and date stamp information.	7PF007	✓
The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.	7PF008	✓
The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.	7PF009	✓

A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.	7PF010	✓
The data controller, under the Data Protection Act 1998, who is responsible for any CCTV images caught on cameras on the premises will, on the lawful request of an authorised officer of a Responsible Authority (under the Licensing Act 2003), be downloaded immediately, or where this is not possible, as soon as reasonably practicable, and supplied to the requesting officer. Where the CCTV images are not supplied at the time of the request being made the data controller will ensure that it is secured to prevent any overwriting.	7PF011	✓
The CCTV system will be capable of securing relevant pictures for review or export at a later date.	7PF012	
The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.	7PF013	
The CCTV system replay software must allow an authorised officer of the Licensing Authority or Responsible Authority to search the picture footage effectively and see all the information contained in the picture footage.	7PF014	
It must be possible to replay exported files immediately e.g. no re-indexing of files or verification checks.	7PF015	

### Designated Premises Supervisor (DPS)

Will the DPS generally be on site?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the DPS contactable in emergency?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If the DPS is not to be generally on site, have you made arrangements to nominate the supervisor in his/her absence?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Supervisor's Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Suggested measures	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	7PF016	✓
The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.	7PF017	✓

## Door Supervisors and Other Security Staff

Do you use registered door supervisors or security staff?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Are they Security Industry Authority (SIA) registered?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you specify a minimum number of door supervisors?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If YES, state the number of staff _____	
Days (and times) employed _____	
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have a policy with the door supervisor or security company which covers:	
• Vetting customers entering the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Is there a prominently displayed written search policy on the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Controlling customers entering, within or leaving the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Safeguarding the public within and immediately outside the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Notifying WYP at the earliest opportunity of any problems or incidents?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Exclusion of persons who have had too much to drink or appear inclined to disorder?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have a Daily Record Register within which door supervisors/security staff sign on and off duty?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Daily Record Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Can you identify who was on duty at any particular time?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have an Incident Report Register?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Incident Report Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Suggested measures	Code	✓
The minimum number of door supervisors for the premises is _____ Please specify days and hours door supervisors operate on the premises.	7PF018	
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.	7PF019	
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).	7PF020	
The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	7PF021	
Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	7PF022	
The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.	7PF023	

The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.	7PF024	
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.	7PF025	

### Drugs and Offensive Weapons

Do you have a policy and procedure to prevent use of illegal drugs or weapons (e.g. a search policy)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Does the policy include:	
• recording any search	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• seizing drugs/weapons found	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• a purpose made secure receptacle for items seized	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• informing the police of any search and seizure	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• prominently display notices to inform customers of the policy	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	7PF026	
The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	7PF027	
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	7PF028	
Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> <li>• a search will be conducted as a condition of entry to premises;</li> <li>• Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register.</li> <li>• Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.</li> <li>• entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</li> </ul>	7PF029	

## Communication

Do you subscribe to a form of communication link (radio/text/pager system). The system shall be recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police	7PF030	
Such communication link will be kept in working order at all times when licensable activities are taking place	7PF031	
The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.	7PF032	
Any police instructions or directions given via the link will be complied with whenever given.	7PF033	
All incidents of crime or disorder will be reported via the link to an agreed police contact point.	7PF034	

## Responsible Sale of Alcohol

<u>Proof of Age</u>	
Have you adopted a proof of Age Scheme?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Have all staff been instructed of the steps required to prevent under age sales of alcohol?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<u>Glass and Bottles</u>	
Do you have a policy for the frequent collection of glasses and bottles?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you take steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles when necessary?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<u>Alcohol Designated Public Places Orders</u>	
If your premises are in the area of an Alcohol Designated Public Places Order (DPPO), do you prominently display notices advising customers of the Order and its effects?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested measures	Code	✓
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.	7PF035	
or		
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.	7PF036	
The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.	7PF037	
or		
The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.	7PF038	
<u>Glass and Bottles</u> Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.	7PF039	
The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.	7PF040	
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all outdoor areas.	7PF041	
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)	7PF042	
<u>Alcohol Designated Public Places Orders</u> Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.	7PF043	

<u>Membership of a Recognised Body</u>	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you belong to a Licensees Association/Body	
If YES, please state which body .....	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<u>Exclusion from Premises</u>	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you operate a system of excluding customers who are known to cause problems?	
If YES:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• is this your own system or	
• a system run by a local licensees body	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

<b>Dispersal Policy</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you have a written dispersal policy (e.g. A policy on how you disperse your clientele from your premises to reduce the risk of anti social behaviour)	
If YES:	
• Was this agreed with WYP (and BTP where applicable)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Are all bar and door staff trained on the policy?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	7PF044	
The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.	7PF045	

<b>Is your premises predominantly a restaurant?</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Prior to the submission of your application it is recommended that you consult with the West Yorkshire Police on your proposals to operate as a restaurant. The discussions should be to agree the number of covers to be set aside and your proposals for service.	

Suggested measures	Code	✓
The premises shall be and remain predominantly food led.	7PF046	
An agreed number of covers will be maintained at all times the premises are operating. The number of covers will be _____	7PF047	
At any time that the premises licence has effect the sale of alcohol for consumption on the premises will be ancillary to the service of table meals	7PF048	
Waiter/waitress service will be in operation throughout the premises in relation to orders for food and/or alcohol	7PF049	
The sale/supply of alcohol shall only be made to accompany the sale of food. This does not preclude the sale/supply of alcohol to a person waiting to be seated in the restaurant or at the conclusion of the meal.	7PF050	

**Entertainment of an Adult Nature e.g. Strip Tease Dancing or Nude Dancing**

Do you provide any entertainment consisting of striptease or nude dancing including where dancers are wearing 'see through' clothing or the show includes sexual stimulation?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Please note that should you provide relevant entertainment more than 12 occasions per 12 month period or more frequently than monthly you will be required to apply for a Sex Establishment licence.	



Suggested measures	Code	✓
Entertainers will be aged no less than 18 years.	7PF051	
Price lists will be clearly displayed at each table and at each entrance to the premises.	7PF052	
Entertainers will only be present in the licensed area in a state of nudity when they are performing on stage or providing a private dance.	7PF053	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	7PF054	
Entertainers will only perform on the stage area, or in areas identified on the plan attached to the licence.	7PF055	
Relevant entertainment will only be performed by the entertainer. There must be no audience participation. There must be no physical contact between entertainers.	7PF056	
Customers will not touch the breasts or genital area of entertainers. Entertainers will not directly or indirectly touch the breasts or genital area of customers.	7PF057	
Any performance will be restricted to dancing and the removal of clothes. There will not be any other form of sexual activity or stimulation which, for the avoidance of doubt, includes kissing.	7PF058	
Sex toys must not be used and penetration of the genital area by any means must not take place.	7PF059	
Customers will not be permitted to throw money at the entertainers.	7PF060	
All areas used for private dances must be visible to supervision and must not have closing doors or curtains that prevent performances from being observed.	7PF061	
All areas used for private dances must be directly supervised by either a SIA registered door supervisor, or a member of staff who has direct contact with SIA registered door supervisors working on the premises at all times the booths/areas are in use. Direct supervision does not include remote supervision by CCTV.	7PF062	

## Public Safety

### Management Arrangements

Suggested measures	Code	✓
Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.	7PF063	
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	7PF064	
During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.	7PF065	
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	7PF066	
The Premises Licence holder will not allow the sale or supply of "Legal Highs" on the premises.	7PF067	
Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.	7PF068	
Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.	7PF069	
<p>One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:</p> <p>a) Each socket-outlet circuit will be protected by a residual current device having a rated residual operating current not exceeding 30mA, or</p> <p>b) Each individual socket-outlet will be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.</p> <p>The current operation of all residual current devices will be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.</p>	7PF070	

## General Housekeeping

Do you have written procedures for the inspection of:

- |  |  |
|--|--|
| • Furnishings and fabrics                            | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |
| • Suspended decorations/lights/amplification systems | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |
| • Guarding to stairs/balconies/landings/ramps        | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |
| • Condition of floor surfaces                        | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |
| • Provision of safety glazing                        | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |

Suggested measures	Code	✓
Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	7PF071	
Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.	7PF072	
A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.	7PF073	

## Fire Safety

The Regulatory Reform (Fire Safety) Order 2005 requires employers and other responsible persons to make a 'suitable and sufficient' assessment of the risks from fire in licensed premises and how they affect the safety of their employees and other persons who may be on or in the vicinity of the premises. Where a licence is in force the responsible person must record the significant findings of the risk assessment.

In compiling a fire risk assessment you must consider the following:

- The number of persons using the premises
- Means of escape
- Fire alarms
- Emergency Lighting
- Fire Fighting Equipment
- Fire Exit Notices
- Safety Precautions

For further advice regarding fire precautions and how to comply with your legal duties under The Regulatory Reform (Fire Safety) Order 2005, please refer to the guides listed below which are available to download, free of charge, from:

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

Suggested Measures	Code	✓
The premises have a current Fire Risk Assessment	7PF074	

### Refreshments

Do you prepare hot food / drinks in proximity to the public?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
IF YES: Has the risk of scalding or burns been assessed?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	7PF075	✓

### First Aid

Do you have staff trained in First Aid?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
IF YES, please state numbers _____	
Do you provide facilities for treatment of minor injuries (e.g. First Aid box)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs / alcohol)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	7PF076	
An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	7PF077	
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	7PF078	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	7PF079	
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	7PF080	

### Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks? YES  NO  N/A

If yes, please give details :

Suggested measures	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	7PF081	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	7PF082	

## Public Nuisance

### Noise and Vibration

#### Noise and vibration

Identify the potential sources of noise and vibration which apply to your premises:

- Amplified music
- Unamplified music
- Singing and speech
- Waste disposal, including bottle bins
- Plant and machinery, including extraction systems
- Food preparation
- Cleaning

Identify where sources of noise may occur outside your premises:

- Beer garden
- Play area
- Car park
- Temporary structure
- Plant and equipment

Identify which measures are in place/proposed:

- Soundproofing
- Air conditioning to allow windows to be kept closed
- Sound limiters
- Use of lobby doors
- Cooling down period with reduced music volume
- Fixed and appropriate times for collection of waste
- Restricted use of outdoor areas
- No external loud speakers

Are the premises located near noise sensitive properties, e.g. residential areas, residential homes, hospitals? YES  NO  N/A

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce "night noise offences" for licensed premises in completing this section.

Suggested measures	Code	✓
Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	7PF083	
Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.	7PF084	
There will be no external loudspeakers	7PF085	
Bottles will not be placed in any external receptacle after 23.00 hours and 07.00 hours to minimise noise disturbance to neighbouring properties	7PF086	
Noise from plant or machinery will be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery will be regularly serviced and maintained to meet this level.	7PF087	

The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 21:00.	7PF088	
The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 22:00	7PF089	
The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 23:00	7PF090	
The activities of persons using the external areas will be monitored after 23:00hrs and they will be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary,	7PF091	
The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.	7PF092	

### Litter

Does the premises sell takeaway food, drinks or other produce/packaging which may generate litter/waste? YES  NO  N/A

If YES, please identify the steps taken to prevent nuisance caused by litter:  
*Usually customer take food away.*

- Provision of litter bins
- Display of notices to customers
- Warnings/advice on packaging
- Instructions to staff to periodically clear litter from the street around the premises
- Other (please specify) .....

Suggested measures	Code	✓
The PLH/DPS will ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter	7PF093	

### Transport/Pedestrian Movement

Do you have a procedure to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises? YES  NO  N/A

If YES what steps do you take to ensure that the procedure(s) works?

Suggested measures	Code	✓
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	7PF094	
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure: Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	7PF095	
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	7PF096	
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	7PF097	



## Protection of Children from Harm

### Entertainment of an Adult Nature

Do you provide entertainment of a sexual or adult nature (including strong or offensive language)?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If so, do you only provide the adult entertainment at certain times/days of the week?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is your premises located near to premises which are children orientated?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when entertainment of a sexual or adult nature is being provided.	7PF098	
The PLH/DPS will provide clear signage that entertainment of an adult nature is occurring which is not suitable for under 18s.	7PF099	
Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff)	7PF100	
The PLH/DPS will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.	7PF101	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	7PF102	
Any written, visual or auditory advertisement material, posters, signage or window display must not be of a sexually explicit or suggestive nature, will not contain images or text of a sexually explicit, obscene or offensive nature and must be approved by the council in writing.	7PF103	

### Under Age Sales of Alcohol

Do the premises sell or supply alcohol?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
---	--

Suggested measures	Code	✓
People under 18 years of age will not be admitted.	7PF104	✓

### Gambling

Is there a strong element of gambling on the premises?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
--	--

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when gambling is taking place.	7PF105	

or		
There will be sufficient physical screening of the relevant entertainment from view of those under 18 years.	7PF106	

### Performers Under 18

Do entertainment performances include performances by children and young persons under 18 years of age?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
NOTE The Children (Performance) Regulations 1968 as amended – continue to apply but are not conditions on the licence as that would be duplication	

Suggested measures	Code	✓
The PLH/DPS will provide an adequate number of suitable adult supervisors who can provide care for the children as they move from stage to dressing room etc, and to ensure that all children can be accounted for in case of an evacuation or an emergency.	7PF107	
The venue will be suitable to accommodate safely the numbers of children intended.	7PF108	
All supervisors and crew will receive instruction on the fire procedures applicable to the venue prior to the arrival of the children	7PF109	
The PLH/DPS will ensure that all special effects e.g. flashing lights, dry ice, smoke etc are suitable for the children involved in the performance.	7PF110	

### Entertainment and/or Facilities Specifically Provided for Children

Is any entertainment/facilities specifically provided for children?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If yes are the children unaccompanied or supervised by staff without parental presence (including where parents are elsewhere in the licensed premises).	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you provide young persons discos or similar entertainment?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
The PLH/DPS will ensure that an adult supervisor is stationed in the area(s) or levels which are occupied by children. The supervisors will be placed in the vicinity to exits to the premises. There will be one supervisor per 50 children at all times.	7PF111	
For closely seated audiences, i.e. theatres and cinemas, the ratio of supervisors will be 1 per 25 children, provided that where the children are in the charge of an adult organiser such organisers will be regarded as attendants to an extent not exceeding half of the number of attendants required by the above condition 4PF088.	7PF112	
No child will be permitted to occupy the front row of any balcony gallery or tier, unless accompanied by and in the charge of a person who appears to have attained the age of 16 years.	7PF113	
Close supervision will be held when children use balconies and other raised areas.	7PF114	

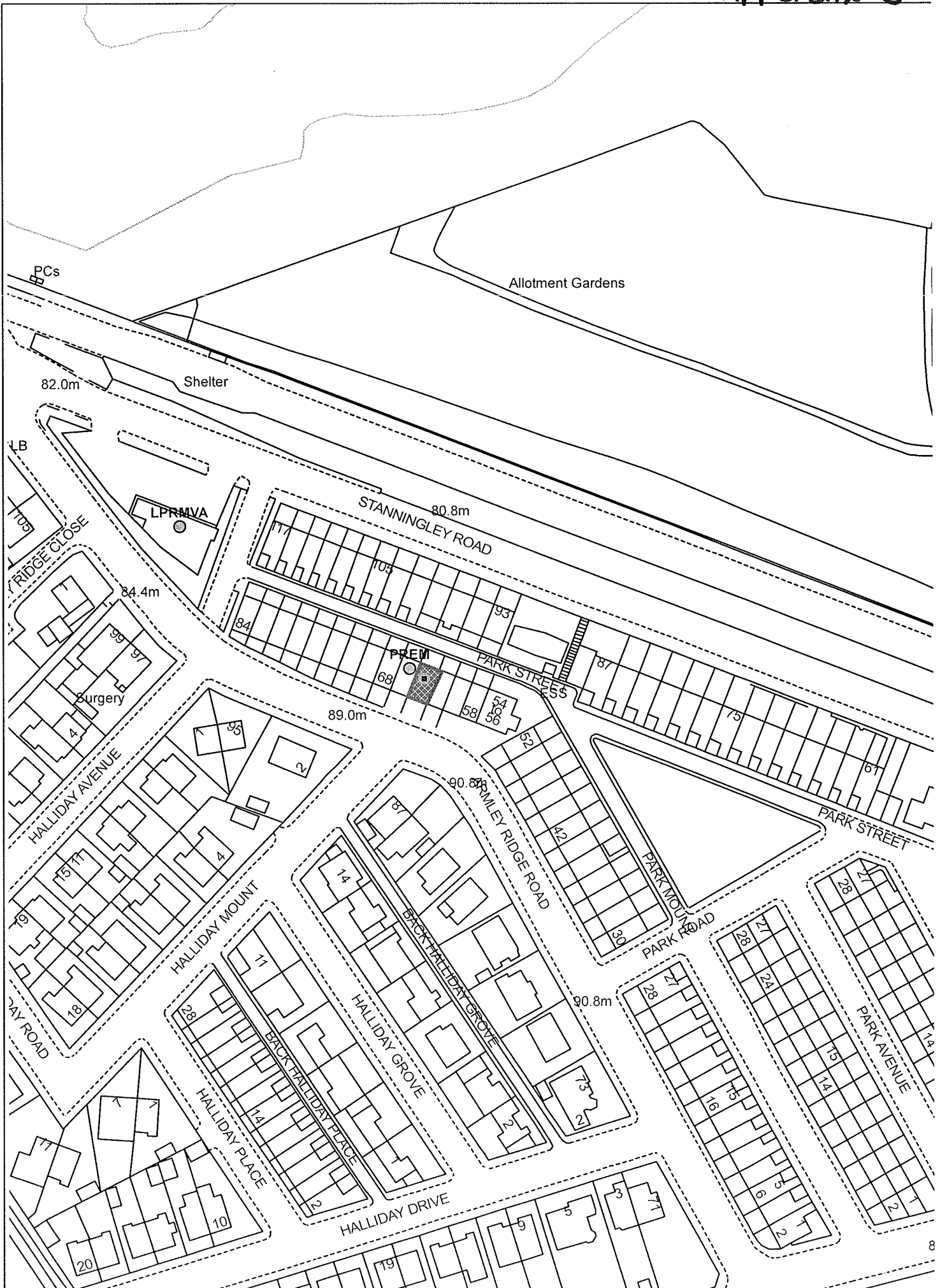
Upon egress from the premises the Licensee will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	7PF115	
--	--------	--

### Child Protection Measures

Do you have a system for ensuring the suitability of staff who work closely with children?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If YES state measures used:	
Are your premises located near any adult orientated premises e.g. an adult retail sex shop or amusement arcade?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
The PLH/DPS will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	7PF116	
The PLH/DPS will ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	7PF117	
The PLH/DPS will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	7PF118	
The PLH/DPS will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	7PF119	





This map is based upon the Ordnance Survey's digital data with the permission of the Ordnance Survey on behalf of the controller of Her Majesty's Stationary Office  
© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings  
Leeds City Council O.S. Licence No 1000019567

This page is intentionally left blank

14

IN REPLY TO LETTER  
AL/JM/AS/PS  
6.3.17

Appendix C

CD Prem/03965/od

13.3.17

Dear Sir/Madam

The information about the Oriental Star takeaway and their application for a licence to sell alcohol, means that we would have two detailers selling drink side by side on a small parade of shops on Ridge Rd.

I feel it's quite unnecessary and any extra alcohol consumed would be too much for this quiet area.

So if the licensing authority could refuse this application.

I for one, would be satisfied  
Yours sincerely

**RECEIVED**  
20 MAR 2017  
ENTERTAINMENT LICENSING

ENTERTAINMENT LICENSING



CD

(15)

Prem / 03965 / 001

Dear Sir / Madam

I am writing in regards to  
Prem / 03965 / 001 about the  
Application for the Oriented Star  
64 Amley Ridge Road, applying for  
a permission to sell alcohol,  
I am really against this

application. There is plenty of  
shops down Amley Town Street, Sellway  
alcohol already, and in Ports it  
has become horrible, men just smoking  
and seeing where ever they went  
fighting and just plain cruelty.

They'll, 30:00 council for a year,  
and if this is passed, will want  
a major reduction on my council  
fees, next door to Oriented Star  
is a shop that sells alcohol, already

Yours  
Truly

ENTERTAINMENT LICENSING  
21 MAR 2017  
RECEIVED

OBJECT

8

CD  
Prem/03965/001

The Resident(s)



**Leeds**  
CITY COUNCIL

**Armley Ward Labour Councillors**  
**Councillor Alison Lowe**  
**Councillor James McKenna**  
**Councillor Alice Smart**  
Civic Hall  
Leeds  
LS1 1UR

Civic Tel 0113 378 8815

Our ref AL/JM/AS/PS  
Date 6 March 2017

Dear Resident(s)

**PREM/03965/001 Premises Licence – New Application – Oriental Star,  
64 Armley Ridge Road, Armley, Leeds, LS12 3NP**

We are writing to advise you that we have received details of the above licensing application for a new premises licence to sell alcohol for consumption off the premises. The Oriental Star is already operating as a Chinese takeaway. The applicant has applied for the following:-

**Sale by retail of alcohol**  
Monday 17:00 - 23:00  
Wednesday to Sunday 17:00 - 23:00

The business will be closed on Tuesdays.

We, as your local ward Councillors, have secured a Cumulative Impact Policy for Armley Town Street and we are concerned at this application and that it may contribute to anti-social behavior and the problem of street drinking.

If you have any comments to make about the application then you can write directly to the Licensing Department. Their address is:-

**Licensing Officer**  
**Entertainment Licensing**  
**Civic Hall**  
**LEEDS LS1 1UR**

You can also email them at [entertainment.licensing@leeds.gov.uk](mailto:entertainment.licensing@leeds.gov.uk).

...../cont'd

2

Please include the address of the **Oriental Star** and ensure you include your name and address with postcode. Anonymous comments will not be considered and any comments you do make will be part of a public document. You will need to write by **Tuesday 28 March 2017** to ensure that your comments are valid.

We hope you find this information useful.

Yours sincerely

Councillor Alison Lowe

Councillor James McKenna

Councillor Alice Smart

We strongly object to the application made by Oriental Star. We already have one next to the applicant. Don't need any more. opening hours till 11.P.M. will increase Anti-social behaviours and street drinking problems will start rising again.

THANKS



②

Deighton, Charlotte

CD

Prem/03965/001

**From:** Holder, Stephen  
**Sent:** 10 March 2017 08:34  
**To:** Deighton, Charlotte  
**Subject:** FW: Ref AL/JM/AS/PS  
**Attachments:** chinese 001.jpg; 001.jpg

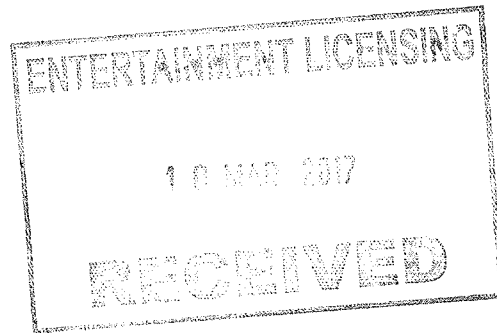
---

**From:** Carville, Philomena  
**Sent:** 10 March 2017 08:31  
**To:** Holder, Stephen  
**Subject:** FW: Ref AL/JM/AS/PS

Stephen this came in could you please deal with it. I am out all morning until 2/3 I believe it is Charlotte's area

Phyl

Philomena Carville  
Principal Licensing Officer  
Entertainment Licensing  
Leeds City Council  
Tel: 0113 3785029  
Fax: 0113 2243885  
email: \_\_\_\_\_  
[www.leeds.gov.uk](http://www.leeds.gov.uk)



---

**From:** Lowe, Cllr Alison  
**Sent:** 09 March 2017 20:25  
**To:** Carville, Philomena  
**Cc:** \_\_\_\_\_  
**Subject:** FW: Ref AL/JM/AS/PS

Hi Philomena I wish to appeal against the below application can you send me the form to complete please?

Sent from my Android phone using TouchDown

-----Original Message-----

**From:** \_\_\_\_\_  
**Received:** Thursday, 09 Mar 2017, 11:41  
**To:** McKenna, Cllr James  
**CC:** Lowe, Cllr Alison  
**Subject:** Ref AL/JM/AS/PS

rt, Cllr

Hi James McKenna, Alison Lowe, and Alice Smart.

I Gurpreet Singh Sahni of \_\_\_\_\_ is writing to object an application made by PREM/03965/001 Premises Licence- New Application- Oriental Star, 64 Armley Ridge Road, Armley, Leeds LS12 3NP. I have been Selling alcohol by retail for more than 17 years \_\_\_\_\_ r. I strongly object the application. There are far too many Off Licences in Armley Town Street. There is no need for another one. I am a working very hard for my livings and \_\_\_\_\_ I have enclosed the letter which is in circulation in the area.

I will be very thankful to you.

Thanking You

Gurpreet Singh Sahni.

4

Deighton, Charlotte

CD

Prem/03965/001

**From:** Rachel Reeves MP >  
**Sent:** 10 March 2017 13:12  
**To:** Entertainment Licensing  
**Cc:** Lowe, Cllr Alison; McKenna, Cllr James; Smart, Cllr Alice  
**Subject:** (Case Ref: RR10451)  
**Attachments:** Scan1489150189774.pdf

**PREM/03965/001 - Oriental Star, 64 Armley Ridge Road, LS12 3NP**

I am writing in support of the Armley Councillors regarding the above mentioned licensing application for the property adjacent to that of my constituent,

Firstly [redacted] wishes to raise concerns with the impact this application could have on his own business next door, should a license be approved, as well as the obvious concerns of anti-social behaviour which an additional alcohol license could attract.

I strongly object to another license to sell alcohol being approved in an area so close to that already covered by a Designated Public Place Order (DPPO). In conjunction with the Cumulative Impact Policy in place for Armley Town Street and Branch Road, the decision to grant a further license to 64 Armley Ridge Road is contradictory to the multi-agency efforts which have been established to tackle anti-social behaviour and substance abuse in the wider area.

With such a large number of premises already selling alcohol nearby, including the premises directly next door, any decision to approve this application would be incompatible with the measures already in place to limit the availability of alcohol sales in Armley. Furthermore, I understand that when the planning application for Oriental Star was approved for the premises to open as a takeaway, this was not with the expectation that an application to sell alcohol would also be submitted some time later.

I urge the Licensing Department to reject this application, given the impact this could have on undermining the efforts already being undertaken by local organisations, Leeds City council itself and the local police force in tackling street drinking and anti-social behaviour in Armley.

Thank you for your consideration and I look forward to your response in due course.

Kind Regards,

Rachel Reeves





5

Johnson, Jack

CD

Prem/03965/001

To: Entertainment Licensing  
Subject: RE: Oriental Star

-----Original Message-----

From: DION SALT  
Sent: 11 March 2017 18:37  
To: Entertainment Licensing  
Subject: Oriental Star

I want to register my concern for the new application for selling alcohol at the Oriental Star until 11pm I believe there if no need for them to sell alcohol as there is an off licence next door that are open until 9pm which is late enough.

We are a residential area and I am concerned that we could end up with anti-social behaviour and drinking on the streets.

Sent from my iPhone





9

CD

Prem 103965/001

Deighton, Charlotte

From: Alison Lowe <  
 Sent: 15 March 2017 18:09  
 To: Deighton, Charlotte  
 Cc: McKenna, Cllr James; Smart, Cllr Alice;  
 Subject: Objection  
 Attachments: IPR1 - Representation Oriental Star.doc

Please put this before the panel



on



The information contained in this email and its attachments may be privileged, confidential, proprietary or otherwise protected from disclosure. It is intended solely for the use of the intended recipient. If you are not the intended recipient of this email and its attachments, you are hereby notified that any dissemination, distribution, copying or use of this message and any attachments is strictly prohibited. You must take no action based upon them. Please contact the sender if you believe you have received this email in error. You may notify us immediately by replying to the message and permanently delete it from your computer and destroy any printout thereof. Any views or opinions expressed are solely those of the author and do not necessarily represent those of Touchstone. Head Office: Touchstone House 2-4 Middleton Crescent, Leeds, West Yorkshire, LS11 6JU, UK. +44 (0)1132163140. Company registration No: 2200394. Charity registration No: 1012053.

---

# Representation



Section 1 – Licence application details	
<p>Please indicate as appropriate :</p> <p><input checked="" type="checkbox"/> I wish to object to the following application: PREM/03965/001</p> <p><input type="checkbox"/> I wish to support the following application:</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>ENTERTAINMENT LICENSING</p> <p>15 MAR 2017</p> <p>RECEIVED</p> </div>
<p>Applicant premises name and address: <b>Oriental Star, 64 Armley Ridge Road, LS12 3NP</b></p>	
Section 2 – Your personal details	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other_Cllr_____
Surname	Lowe
First name(s)	Alison
Address (incl postcode):	
<p>Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at the hearing. If this is a concern please contact Entertainment Licensing and we will go through your options.</p>	
<p>On what basis are you making this representation:</p> <p><input type="checkbox"/> Resident</p> <p><input type="checkbox"/> Business</p> <p><input checked="" type="checkbox"/> Someone representing a resident or business:</p>	
Section 3 – Representation grounds	
<p>The representation is relevant to one or more of the following licensing objectives:</p> <p>Please tick relevant box(es)</p>	<p>Prevention of crime and disorder <input checked="" type="checkbox"/></p> <p>Prevention of public nuisance <input checked="" type="checkbox"/></p> <p>Protection of children from harm <input checked="" type="checkbox"/></p> <p>Public safety <input checked="" type="checkbox"/></p>
<p>Please select :</p> <p><input checked="" type="checkbox"/> I object to the application being granted at all</p> <p><input type="checkbox"/> I object to the application being granted in its current form</p>	

**The grounds of the representation is based on the following:**

You need to complete this box as fully as possible. If you do not then the Licensing Authority may not be able to assess the relevance of your representation. Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

I object to the application for several reasons, including the impact it will have on the established off licence next door, run by [redacted]. [redacted] could a license be approved, as well as the obvious concerns of anti-social behaviour which an additional alcohol license could attract.

I strongly object to another licence to sell alcohol being approved in an area so close to that already covered by a Designated Public Place Order (DPPO). In conjunction with the Cumulative Impact Policy in place for Armley Town Street and Branch Road, the decision to grant a further license to 64 Armley Ridge Road is contradictory to the multi-agency efforts which have been established to tackle anti-social behaviour and substance abuse in the wider area.

With such a large number of premises already selling alcohol nearby, including the premises [redacted] any decision to approve this application would be incompatible with the measures already in place to limit the availability of alcohol sales in Armley. Furthermore, I understand that when the planning application for Oriental Star was approved for the premises to open as a takeaway, this was not with the expectation that an application to sell alcohol would also be submitted some time later.

I urge the Licensing Department to reject this application, given the impact this could have on undermining the efforts already being undertaken by local organisations, Leeds City council itself and the local police force in tackling street drinking and anti-social behaviour in Armley.

**Signed:**

**Date:**

11

Deighton, Charlotte

CD

Prem/03965/001

**From:** McKenna, Cllr James  
**Sent:** 17 March 2017 12:55  
**To:** Deighton, Charlotte  
**Cc:** Smart, Cllr Alice; Alison Lowe;  
**Subject:** Oriental Star, 64 Armley Ridge Road, LS12 3NP. Licence Application

Hi Charlotte,

I would like to strongly object to the granting of a licence to sell alcohol to the general public from this take away establishment for the following reasons:

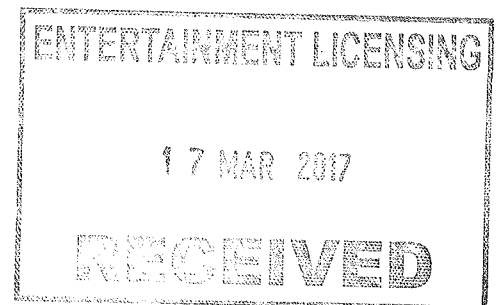
- 1/. In Armley, there numerous outlets selling alcohol to the public which has resulted in anti-social behaviour and street drinking in and around Town Street. Local councillors have worked with the police, local forums , our member of parliament and the council to try To curtail and limit the numerous outlets that are making alcohol so easily available in our community. The present situation of freely available outlets sales can only be made worse if this licence is granted.
- 2/. The sale of alcohol is not essential to the commercial success of this business and it is likely to have an adverse effect on this area as customers litre locally to eat their takeaway meal and discard their rubbish on the street. This already occurs in and around the KFC only yards away.
- 3/. It is likely to have an adverse effect on the long established off-licence next door that run a convenience store that is valued by local people as it is the only one in this area.

I therefore strongly object to the granting of licence to this establishment as another outlet is unnecessary and unwelcomed by local people given its close proximity to DPPO which is currently operational.

I , or one of my ward colleagues , would welcome the opportunity to address the panel should it be necessary .  
Regards

Cllr. Jim McKenna  
Armley ward councillor & local resident.

Sent from my iPad









Massey, Bridget

CD

Prem/03965/001

---

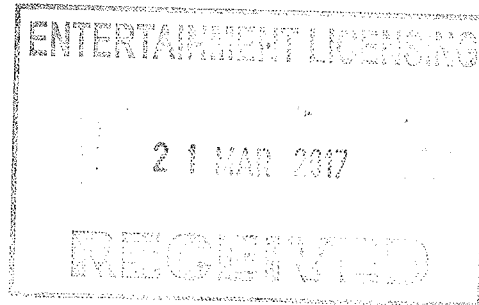
**From:** e-mail  
**Sent:** 21 March 2017 16:06  
**To:** Entertainment Licensing  
**Subject:** oriental star 64 Armley Ridge Road Leeds LS12 3NP

Sir

Regarding the above Chinese take away request to sell alcohol. I would like to question why, there is a convenience store next door that sell it and at least 6 on Armley Town Street which is a short walk away.

I am sorry but there are enough shops sell alcohol I do not think we need another.

Yours







Deighton, Charlotte

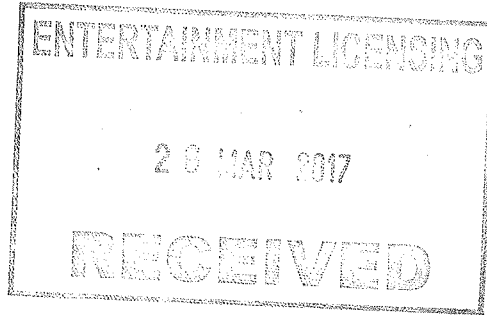
CD

Prem/0.3965/001

**From:**  
**Sent:** 26 March 2017 19:51  
**To:** Entertainment Licensing  
**Subject:** Oriental Star 64 Armley ridge road ls12

I object the oriental star getting a license to sell alcohol as it may cause antisocial behaviour in my area .

Get [Outlook for Android](#)





7

Johnson, Jack

CD

Prem/03965/001

**From:** Entertainment Licensing  
**Sent:** 13 March 2017 08:44  
**To:** Johnson, Jack  
**Subject:** FW: PREM/03965/001 Premises Licence Oriental Star Ref: AL/JM/AS/PS

**From:**  
**Sent:** 11 March 2017 14:42  
**To:** Entertainment Licensing  
**Subject:** PREM/03965/001 Premises Licence Oriental Star Ref: AL/JM/AS/PS

Thank you for your letter dated 6 March 2017, offering us an opportunity to comment on the above application for Oriental Star take away restaurant to sell alcohol.

We approve of the application and disagree that it would contribute to anti-social behaviour and street drinking. We are customers of Oriental Star and, as we often work late, by the time we are ordering food the shop next door (Luckys) is often closed. The nearest place to buy wine or beer to accompany our meal, open after 9pm, is either Whingate Stores Onestop (a 15-minute round trip on foot) or Armley Convenience Store on Town Street (also a 15-minute round trip and often an intimidating walk at that time, due to the drunken patrons spilling out of the Royal public house). If we were able to purchase drinks from the restaurant it would be much more convenient for us, and the other customers of Oriental Star. The staff in Oriental Star are very friendly and conscientious and I am sure that they would take the responsibility of selling alcohol very seriously and abide by the laws already in place preventing them from selling alcohol to the intoxicated or street drinkers.

Thanks again for the opportunity to comment.

Regards



(12)

Entertainment Licensing

CD

Prem/03965/001

**From:** Michelle Garde  
**Sent:** 19 March 2017 17:58  
**To:** Entertainment Licensing  
**Subject:** PREM/03965/001

Dear Licensing Officer,

We are writing in response to the application above regarding the sale of alcohol at the Oriental Star takeaway on Armley Ridge Road.

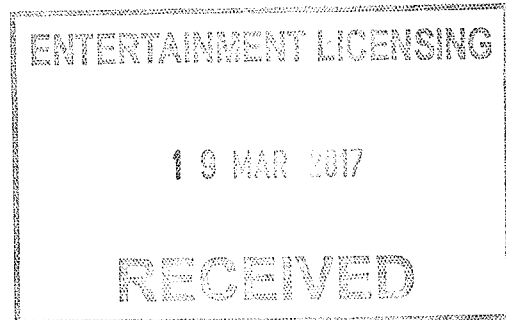
We note your concerns re: contribution of the above to anti-social behaviour and street drinking. We note the main problem being on Armley Town Street.

We live , and we do not have any concerns about the sale of alcohol from this premises. The area around this takeaway is quiet, and we do not feel the sale of alcohol with takeaway food from this premises, within the times stated, will contribute to this problem.

Furthermore, the takeaway is well run and we do use it on occasion, and we feel the sale of alcohol will contribute not only to customer satisfaction but also to the profitability of the local family run business.

Kind Regards

Sent from my iPhone



You have been sent this guidance note because you have, or are considering, making an application for a licence to sell alcohol or provide late night refreshment in the inner west Leeds area.

This information is provided to anyone applying for a licence to sell alcohol or provide late night refreshment in LS12. It may be used to by residents or other interested people who make a representation against an application. It will be provided to the Licensing Subcommittee at any subsequent licensing hearing.

### **Why have you been sent this information?**

Under the Licensing Act 2003 you are required to complete an 'operating schedule'. You are expected to have regard to the council's Statement of Licensing Policy. You must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives and to demonstrate knowledge of your local area when describing the steps you propose to take to promote the licensing objectives.

In order to assist you, Leeds City Council has collated information on this area including any special policies that relate to the area. You should make your own enquiries as well and demonstrate how you have considered the following in your operating schedule:

- The layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children and young persons may congregate.
- Any risk posed to the local area by the your proposed licensable activities; and
- Any local initiatives which may help mitigate potential risks.

### **Scope**

The scope of this guidance includes all premises licensed under the Licensing Act 2003 in post code areas LS12, which is comprised of Armley, Farnley, New Farnley and Wortley.

In LS12, your life expectancy will be lower than that of residents in other areas of Leeds (Joint Strategic Needs Assessment 2012, NHS Leeds). The three contributory factors to a reduced life expectancy are alcohol, obesity and smoking. The Licensing Act 2003 authorises the activity of the sale or supply of alcohol and the provision of late night refreshment and therefore the question is whether reducing people's access to alcohol and high fat content takeaway food will have a positive outcome on life expectancy in LS12.

### **Local Concerns**

Local GP Andrew Sixsmith, who works at the Thornton Medical Centre has expressed his concerns about problematic drinking in the LS12 area and has supported Leeds West Clinical Commissioning Group projects to address this issue. Inner West Community Committee has also expressed concerns about alcohol abuse.

In the LS12 area there is concern about:

#### Alcohol

- The wide and obvious availability of alcohol in convenience stores, newsagents, corner shops and off licences.
- The contributory factor and possible links between violent crime and domestic violence and exacerbated by the availability of alcohol due to the numbers of premises which sell alcohol for consumption off the premises in the area.
- The higher proportion of premises licensed for alcohol for consumption off the premises.
- The ability for persons with mental health or alcohol problems to easily obtain alcohol.
- The ability for persons who are already intoxicated to easily obtain more alcohol.
- The pack size super strength cider is sold in, which leads to people with alcohol dependency issues to drink more than they need to.

#### Protection of children

- The normalisation of alcohol abuse and the effect this has on children living in the area
- The sale and supply of alcohol to young persons and children and the impact this has on their behaviour in the community and impact on their health.

#### Nuisance

- The accumulation of premises providing takeaway food and off sales of alcohol.
- Littering of food wrappers and waste food originating from takeaways.

#### Responsible Retailing

In 2010 the Government introduced a new Mandatory Code for Alcohol Retailing. This was brought into law by the implementation of 5 new mandatory conditions. These were updated in 2014 and further details can be found on the Home Office website: <https://www.gov.uk/alcohol-licensing#mandatory-licensing-conditions>

Specifically the Government brought in a new mandatory condition prohibiting the sale of alcohol below cost. Cost is defined as the cost of the VAT and duty charge. More information can be found on the Government website: <https://www.gov.uk/government/publications/banning-the-sale-of-alcohol-below-the-cost-of-duty-plus-vat>

Responsible retailing, including age related sales of alcohol, has long been promoted by West Yorkshire Trading Standards. More information can be found on their website at <http://www.ts.wyjs.org.uk/wyjs-trading-underage-sales.asp>

Other sources of information can be found at:

<http://www.brc.org.uk/Downloads/FCSG0475ResponsibleRetailingofAlcohol.pdf>

<http://biiab.bii.org/qualifications/qualification-ARAR>

When considering responsible retailing, you may wish to consider what you would do about:

- The sale of large quantities of alcohol
- The sale of super strength alcohol in large containers (2 and 3 litre plastic bottles)
- The sale of alcohol to people who are already drunk
- How to address selling alcohol to people who are pregnant
- How to refer someone who appears to have a drinking problem
- How to display alcohol
- What to name the premises
- Healthy takeaway options available for example low fat versions of popular dishes



- Nutritional information on all takeaway foods.

It may be useful for you to make yourself aware of organisations in the area that can help people with alcohol addiction and to get acquainted with the local West Yorkshire Police Neighbourhood Policing Team.

### **Measures to address local concerns**

The availability of alcohol is a major concern, as harmful and hazardous drinking is a contributory factor in many of the concerns mentioned in this document. As such the licensing authority would expect anyone wishing to open or extend premises that sell alcohol, or sell hot food to provide extra measures to ensure these problems are not exacerbated.

It is highly likely that any application which includes the sale by retail of alcohol or the sale of hot food and drink will attract representations from a number of interested people. In order to mitigate the concerns stated in this document, you are encouraged to contact Entertainment Licensing, West Yorkshire Police, Environmental Health and Public Health to see if there are any specific measures that can be adopted. Contact details for agencies are included in the application packs and on the council website.

If you don't contact the responsible authorities, and you do not offer additional measures you can expect to be contacted by a number of the agencies about your application. This may be by phone, email or by way of a formal objection to your application.

Entertainment Licensing provides a Proforma Risk Assessment which is a list of suggested measures prospective licensees may like to include in their operating schedule. In addition you may wish to consider if any of the following measures would be appropriate for your business to adopt. These measures could be offered as part of the operating schedule. A form is attached to the end of this document to assist you with this.

### Crime and Disorder

- All areas of the premises to be used for the display of alcohol are marked on the plan. The display of alcohol will not change without the consent of the licensing authority by way of a minor variation application to the licence.
- The display of alcohol will be in a designated area of the premises which is capable of being supervised from the counter area.
- The display of spirits shall be in an area accessible only by staff
- The display of high-strength beers, ciders and lagers of 7.5% alcohol by volume (abv) or higher will be in an area accessible only by staff.
- There will be no sale of cider and lager of 7.5% alcohol by volume (abv) in 1, 2 or 3 litre plastic bottles.
- All areas where alcohol is displayed shall be covered by CCTV

### Prevention of public nuisance

- Staff will make hourly checks around the premises and remove any litter, including takeaway wrappers, can and bottles.

### Protection of children

- There will be a Check 25 proof of age verification scheme in place.
- Alcohol will not be displayed next to the public entrance/exit of the premises.

- The name of the premises will not contain reference to alcohol.
- There will be no window display posters or similar advertising contained reference to alcohol displayed on the premises shop frontage or the highway abutting the premises.
- All alcohol sale refusals will be recorded in a register which will be retained on the premises for inspection by responsible authorities on request.

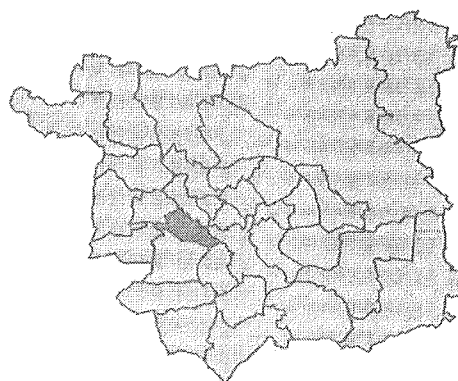
## Local Information

### Area Profile

The area with the postcode LS12 is situated within Farnley and Wortley and Armley wards. However the scope of this guidance relates to any premises with a LS12 prefix on the postcode. It mainly comprises of Armley, Farnley, New Farnley and Wortley.

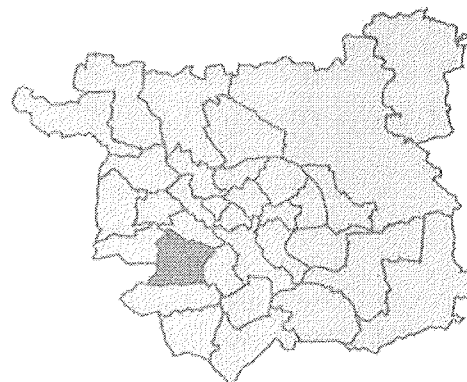
#### Armley

Size	607 hectares	
Dwellings	11,311	
Population	24,958	
Religion (top 3)	Christian	16,148
	No religion	5,010
	Religion not stated	2,358



#### Farnley and Wortley

Size	1,240 hectares	
Dwellings	10,131	
Population	23,184	
Religion	Christian	16,700
	No religion	4,065
	Religion not stated	2,000



### Leeds Observatory

The Leeds Observatory is a tool for everyone to explore strategic data, information and intelligence about Leeds' communities and geographies. The observatory provides a clear evidence base for communities and professionals to determine the needs of people in Leeds which will shape decision making and services.

The following links provides statistical data on demographic profile, economic activity, education and skills, community safety, housing and health in this area.

#### West North West area

#### Armley

#### Farnley and Wortley

### Neighbourhood Plans

The Localism Act 2011 introduced major reforms to the planning system that gives local communities new rights to shape and plan their neighbourhood. The Act introduces a new initiative called the neighbourhood plan. These plans are optional – if local communities choose, they can be used to set out policies for the development or use of land but they must be ‘pro development’.

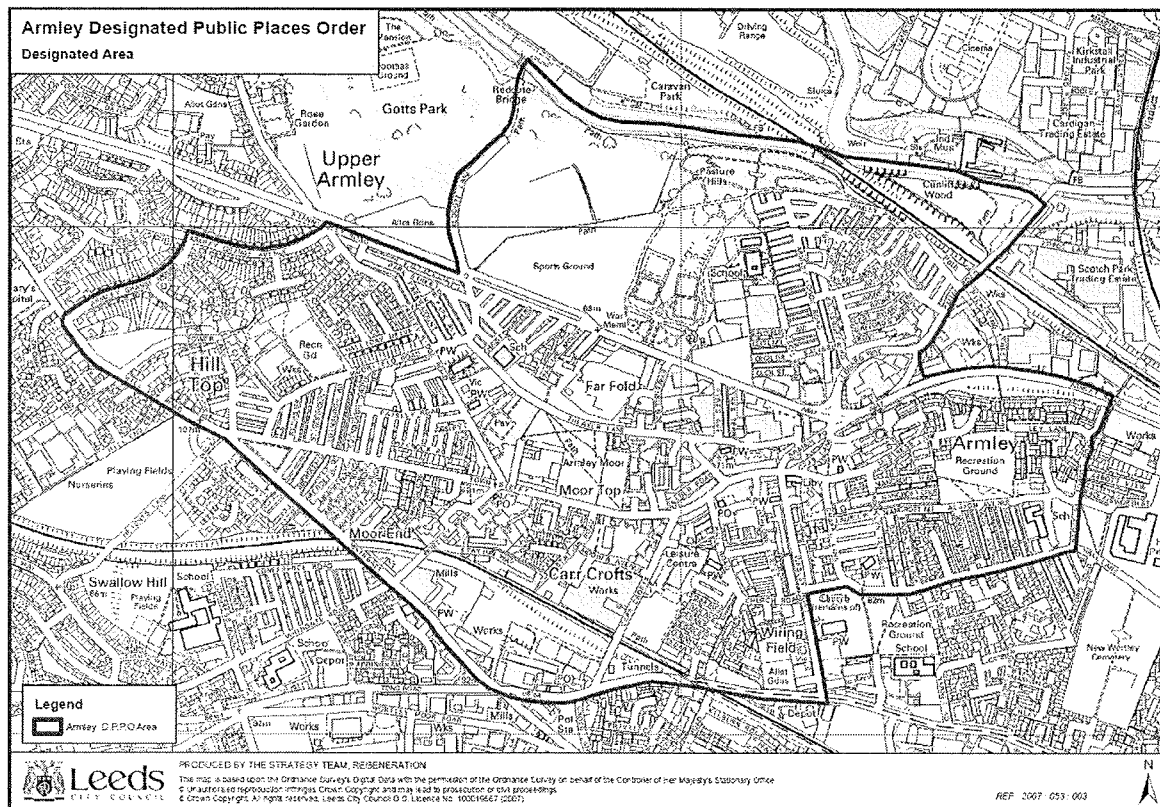
The Act also includes new powers for local communities to prepare a Neighbourhood Development Order (NDO) for their area, which will be able to promote a particular type of development. Related to the NDO, is the Community Right to Build Order (CRtB) and this will provide for community-led site development.

Local communities may also be interested in applying to the Council to have a valued area designated as a Local Green Space.

For regular updates on neighbourhood planning check <http://www.leeds.gov.uk/council/Pages/Neighbourhood-planning.aspx>

### Additional measures already in place

A designated public places order is in place. Designated Public Place Orders (DPPOs) give police officers discretionary powers to require a person to stop drinking and confiscate alcohol or containers of alcohol in public places. Failure to comply with alcohol restrictions in DPPOs can result in arrest and/or a fine of up to £500. DPPOs are implemented by local councils in order to address alcohol-related crime and disorder in public places under section 13 of the Police and Criminal Justice Act 2001.



### Licensing Profile

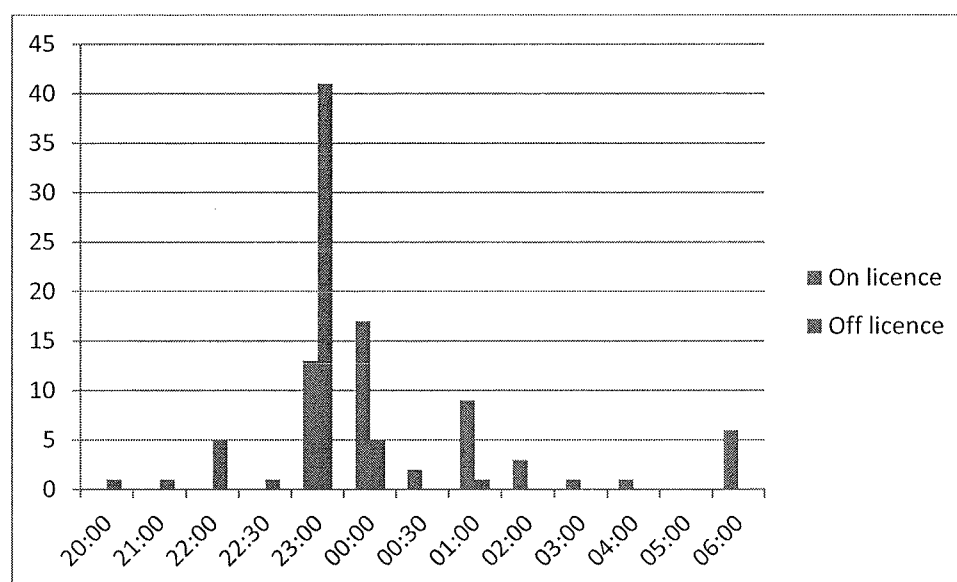
As of January 2014, the profile of licensed premises in this area is as follows:

LS12	Off licences	Pubs/bars/ nightclubs	Registered clubs	Sports/social club	Restaurants	Takeaways with alcohol sales	Gambling premises	Hotel	Other
Armley	52	25	9	4	2	2	2	1	6

Although the number of on licence premises has decreased, there has been a steady increase in the number of premises selling alcohol for consumption off the premises in LS12. Overall the total number of premises selling alcohol has remained steady.

	2006	2007	2008	2009	2010	2011	2012	2013	2014
On the Premises	59	62	60	60	55	52	51	53	48
Off the Premises	43	43	43	49	51	54	56	57	57
Total	102	105	103	109	106	106	107	110	105

The majority of “on licensed” premises cease selling alcohol at midnight with a smaller number ceasing alcohol sales at 11pm or 1am. This is significantly earlier than the city centre, but in keeping with other residential areas. In the main off licensed premises cease selling alcohol at 11pm.



### Crime Profile

The table shows the number of alcohol related violent crimes offences committed over the last year with comparisons to the previous year.

Offence		2012/13	2013/14	% change
Burglary Dwelling	Armley	221	168	-24%
	Farnley & Wortley	137	175	28%
Burglary Elsewhere	Armley	153	184	20%
	Farnley & Wortley	151	155	3%

Criminal Damage	Armley	435	517	19%
	Farnley & Wortley	278	342	23%
Drugs Offences	Armley	162	157	-3%
	Farnley & Wortley	71	66	-7%
Fraud & Forgery	Armley	98	32	-67%
	Farnley & Wortley	74	24	-68%
Robbery	Armley	37	41	11%
	Farnley & Wortley	17	22	29%
Violent Crime	Armley	428	520	21%
	Farnley & Wortley	259	309	19%

There have been 107 alcohol related violent crime offences recorded in the Armley district over the last year.

Domestic violence, which often has a causative link to alcohol consumption, is shown below.

Ward Name	DV Incidents (2012/13)	% of Leeds	DV Repeats (2+)	% DV Repeats
Armley	734	5.53	300	40.9

## Health data

### Alcohol prevalence data

Alcohol specific admission rates in this area are split roughly between being above or around the Leeds rate; the Bramley Hill Top, Raynville and Wyther Park MSOA has the 5<sup>th</sup> highest rate in Leeds overall, and for men also.

The above data is not broken down into age or ethnicity however GP records from the Inner West ward show that there are larger proportions of 'white background' (73%) than Leeds (66%).

LS12	Average	Male	Female
<b>Leeds average</b>	5.9	8.11	3.8
<b>Deprived quintile</b>	10.6	14.5	6.3
Farnley and Wortley	13.5	21.4	6.8
Armley (Bramley Hill Top, Raynville, Wyther Park)	13.2	20.5	5.6
Armley and New Wortley	11.4	15.2	7.4
Upper Armley	7.6	12.0	3.4

Alcohol specific hospital admissions - overall crude rate per 1,000 (MSOA data 2009/10)

## Public Health Commissioned Alcohol Treatment Services Performance

### Numbers in Treatment

The specialist alcohol treatment services report activity to the National Monitoring Data System (NDTMS). The numbers in structure specialist alcohol treatment for Quarter 2, 2013/14 were 1364.

### Quarterly Comparisons 12-13 vs 13-14:

Provider	No. in Treatment (YTD)			
	Q1 12/13	Q1 13/14	Q2 12/13	Q2 13/14
ADS	419	471	642	608
LAU	671	555	795	626
St Anne's	79	69	125	130

Year to Date Numbers in Treatment for both ADS and LAU were lower by the end of Q2 2013/14 than at the same point in 2012/13. The difference for ADS was only 5% but the decrease for LAU was 21%. St Anne's shows a slight decrease between the two Q1 figures and a slight increase by the end of Q2.

Provider	Average Waiting Time			
	Q1 12/13	Q1 13/14	Q2 12/13	Q2 13/14
ADS	12 days	13 days	10 days	14 days
LAU	20 days	16 days	16 days	19 days
St Anne's	47 days	41 days	39 days	34 days

Average waiting times haven't changed much for ADS and LAU, with the most noticeable change being a reduction in waiting times for St Anne's.

### ADS

Numbers in treatment has remained consistent, with a decline in new presentations and discharges. There has been a slight increase in average waiting times; however 90% are under 3 weeks and 10% within 3-6 week wait. The number of successful completions has declined from 2012/13 baseline of 284 to 249 quarter 1 and 245 quarter 2 of this year.

#### Postcode data from ADS (YTD)

Tier 3 assessments	LS12	57 patients
Tier 2 assessments	LS12	34 patients

### Leeds Addiction Unit

The numbers in treatment dropped between April and October 2013. There was less than half the number of new presentations in September and October than in April. Between April and October there has been a decrease in discharges.

Waiting times do not appear to have not changed significantly in quarter 2, however, waiting times for 32% of people were between 3-6 weeks, 2% 6-9 weeks and 1% greater than 9 weeks. Therefore 35% of people waited longer than the national target of 3 weeks.

Between 1 April 2013 to 31<sup>st</sup> January 2014 had 150 active clients who come from LS12.

### St Anne's

Numbers in treatment have remained consistent, but there was a decline in new presentations and a slight increase in discharges. There has been a reduction in waiting times and the numbers for successful completions remain constant, people usually remain in treatment through residential or community rehabilitation. St Anne's have 34 clients in treatment who come from LS12.

## Fires

Most alcohol related fires in Leeds happen between 21:00 and 03:00 at night with 90% of incidences occurring in residential properties. The majority of incidences are related to cooking. 52% of the injuries occurred in an area of Leeds ranked in the 10% most deprived nationally. Between 2008/09 and 2010/11 56 people suspected of being under the influence of drink or drugs were injured by fires and of these 31 were suspected to be under the influence of alcohol.

## Drinking while pregnant

The UK Chief Medical Officer's advice to women is:

'Women who are pregnant or trying to conceive should avoid alcohol altogether. However, if they do choose to drink, to minimise the risk to the baby, we recommend they should not drink more than 1-2 units once or twice a week and should not get drunk.'

The National Institute for Health and Clinical Excellence (NICE) advises healthcare professionals (GPs and nurses):

- Pregnant women and women planning to become pregnant should be advised to avoid drinking alcohol in the first three months of pregnancy, because there may be an increased risk of miscarriage.
- Women should be advised that if they choose to drink alcohol while they are pregnant, they should drink no more than 1-2 units of alcohol once or twice a week. There is uncertainty about how much alcohol is safe to drink in pregnancy, but at this low level there is no evidence of any harm to their unborn baby.
- Women should be advised not get to drunk or binge drink (drinking more than 7.5 UK units of alcohol on a single occasion) while they are pregnant because this can harm their unborn baby.
- If women want to avoid all possible alcohol-related risks, they should not drink alcohol during pregnancy because the evidence on this is limited.

## Obesity

Tackling obesity is one of the most significant public and personal health challenges facing our society. Obesity is a serious threat to health with 22% of men and 23% of women now classed as clinically obese (BMI greater than 30kg/m<sup>2</sup>). Among people aged 55 – 74 years two thirds of women and three quarters of men are overweight or obese.

The Leeds Joint Strategic Needs Assessment (JSNA) outlines key lifestyle behaviours that are of significance, which includes obesity. The findings suggest obesity levels are rising. The JSNA describes obesity as the second most important preventable cause of death after smoking. The cost to NHS in Leeds was £205m in 2010. In relation to children, 1 in 10 in reception class and this rises to 1 in 5 for those children in Year 6 (primary school) are obese.

The National Obesity Observatory's Report on Obesity and alcohol states that the relationship between obesity and alcohol consumption is complex. Associations between the two are heavily influenced by a number of factors including: patterns and levels of drinking; types of alcoholic drinks consumed; gender; body weight; diet; genes; physical activity levels and other lifestyle factors.

Some of the key points from the report include:

- Many people are not aware of the calories contained in alcoholic drinks
- The effects of alcohol on body weight may be more pronounced in overweight and obese people
- Alcohol consumption can lead to an increase in food intake
- Heavy, but less frequent drinkers seem to be at higher risk of obesity than moderate, frequent drinkers
- The relationships between obesity and alcohol consumption differ between men and women
- Excess body weight and alcohol consumption appear to act together to increase the risk of liver cirrhosis
- There is emerging evidence of a link between familial risk of alcohol dependency and obesity in women

All of this leads to a concern about the availability of alcohol and unhealthy foods.

### Sources

Local information	provided by <a href="http://openlylocal.com">http://openlylocal.com</a>
Additional data	provided by <a href="http://www.westyorkshireobservatory.org/home">http://www.westyorkshireobservatory.org/home</a>
Licensing information	provided by Entertainment Licensing (extracted October 2012)
Crime data	provided by West Yorkshire Police
Health information	provided by NHS Leeds (Leeds Alcohol Harm Reduction Action Plan 2011-2015, Alcohol Needs Assessment Info 2011 & Tackling Alcohol and Community Safety in South Leeds – Summary Findings) Joint Strategic Needs Assessment 2012, NHS Leeds

### Contact Details

Entertainment Licensing Section	Phone:	0113 378 5029
Leeds City Council	Fax:	0113 336 7124
Civic Hall	Website:	<a href="http://www.leeds.gov.uk/licensing">www.leeds.gov.uk/licensing</a>
Leeds LS1 1UR	Email:	<a href="mailto:entertainment.licensing@leeds.gov.uk">entertainment.licensing@leeds.gov.uk</a>

This document should be used as a guidance tool. Only the courts can give an authoritative opinion on statute law. Every effort has been made to ensure this document is both comprehensive and accurate but in an attempt to simplify the law omissions have been made. Please refer to the Licensing Act 2003 and associated regulations for full details of the law. You should seek your own legal advice on the matters raised in this guidance note.



## Risk Assessment Proforma – Inner West Leeds

Premises name: \_\_\_\_\_

Premises Address: \_\_\_\_\_

Applicants Name: \_\_\_\_\_

Please be advised I wish to amend my application to add the following measures to the operating schedule.

### Crime and Disorder

<b>Suggested measures</b>	✓
All areas of the premises to be used for the display of alcohol are marked on the plan. The display of alcohol will not change without the consent of the licensing authority by way of a minor variation application to the licence.	
The display of alcohol will be in a designated area of the premises which is capable of being supervised from the counter area.	
The display of spirits shall be in an area accessible only by staff	
The display of high-strength beers, ciders and lagers of 7.5% alcohol by volume (abv) or higher will be in an area accessible only by staff.	
There will be no sale of cider and lager of 7.5% alcohol by volume (abv) in 1, 2 or 3 litre plastic bottles.	
All areas where alcohol is displayed shall be covered by CCTV	

### Prevention of public nuisance

<b>Suggested measures</b>	✓
Staff will make hourly checks around the premises and remove any litter, including takeaway wrappers, can and bottles.	

### Protection of children

<b>Suggested measures</b>	✓
There will be a Check 25 proof of age verification scheme in place.	
Alcohol will not be displayed next to the public entrance/exit of the premises.	
The name of the premises will not contain reference to alcohol.	
There will be no window display posters or similar advertising contained reference to alcohol displayed on the premises shop frontage or the highway abutting the premises.	
All alcohol sale refusals will be recorded in a register which will be retained on the premises for inspection by responsible authorities on request.	

**Please return this page to Entertainment Licensing, Civic Hall, Leeds, LS1 1UR  
or by email to [entertainment.licensing@leeds.gov.uk](mailto:entertainment.licensing@leeds.gov.uk)**



## Issued premises licences and club certificates within an area



### **PREM/01085/002 - KFC, Chicken Cabins Ltd, 121 Stanningley Road, Armley, Leeds, LS12 3NW**

Provision of late night refreshment

Monday to Thursday	23:00 - 23:30
Friday & Saturday	23:00 - 01:00
Sunday	23:00 - 23:30

### **PREM/00137 - Lucky's Off Licence And General Store, 66 Armley Ridge Road, Armley, Leeds, LS12 3NP**

Sale by retail of alcohol

Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30

This page is intentionally left blank